



"FOR SHIPPING & BUSINESS SOLUTIONS"

MAILBOX RENTAL APPLICATION

RENTAL FEES:

BOX SIZE	RENTAL TERM	PRICES	INITIAL FEE	RENEWAL
SMALL	3 MONTHS	\$14/MONTH	\$55	\$42
	6 MONTHS	\$13/MONTH	\$91	\$78
	12 MONTHS	\$12/MONTH	\$157	\$144
MEDIUM	3 MONTHS	\$19/MONTH	\$70	\$57
	6 MONTHS	\$18/MONTH	\$121	\$108
	12 MONTHS	\$17/MONTH	\$217	\$204
LARGE	3 MONTHS	\$24/MONTH	\$85	\$72
	6 MONTHS	\$23/MONTH	\$151	\$138
	12 MONTHS	\$22/MONTH	\$277	\$264

MINIMUM 3 MONTH RENTAL TO START

BREAK DOWN OF INTRODUCTORY FEES SET UP FEE: \$3.00 | KEY DEPOSIT (REFUNDABLE): \$10.00 | MAILBOX TERM AMOUNT

CUSTOMER INFORMATION:

BOX NO.: _____ BOX SIZE & TERM: _____ TOTAL: _____

NAME: _____

NAME: _____

NAME: _____

START DATE: _____ END DATE: _____

TELEPHONE NUMBER: _____ HOME _____ CELL _____

ADDRESS: _____

CUSTOMER EMAIL: _____

EMERGENCY CONTACT INFORMATION:

NAME: _____ TELEPHONE: _____

SPECIAL SERVICES AND REQUEST:

ADDITIONAL FEES REQUIRED

MAIL FORWARDING (MAIL RECEIVED THAT SHOULD BE FORWARDED TO ADDRESS ON FILE)

FORWARDING AMOUNT NOT TO EXCEED \$50 (PER 3-MONTH TERM)

*DUE TO CREDIT CARD FRAUD WE WILL NOT ACCEPT MORE THAN \$30 FOR MAIL FORWARDING ON A CARD IN THE FIRST 3 MONTHS. **WE SUGGEST YOU INCLUDE \$20 FORWARDING DEPOSIT**, DEPENDING ON THE EXPECTED MAIL VOLUME YOU CAN INCLUDE MORE OR LESS,

TOTAL MAIL FORWARDING DEPOSIT: _____ DATE: _____

FORWARDING ADDRESS: _____

THE POSTAL EXCHANGE PLUS (PREMIUM SERVICE ACCOUNT)

SUBSCRIBE TO RECEIVE AN ALL-INCLUSIVE SERVICE PROVIDED BY THE POSTAL EXCHANGE LA.

-  VIP MAILBOX
-  MAIL FORWARDING (DOMESTIC)
-  EMAIL ALERTS
-  PRIORITY CUSTOMER SERVICE
-  5% OFF SERVICES & SUPPLIES
-  DOUBLE POINTS

MONTHLY FEE: _____ DATE: _____ PLUS ID: _____

LOCAL COURIER SERVICE (WITHIN 6-MILE RADIUS OF THE POSTAL EXCHANGE LOCATION)

PARCEL PICK UP/DROP OFF | EMAIL ALERTS | PRIORITY CUSTOMER SERVICE | 5% OFF SERVICE & SUPPLIES | DOUBLE POINTS

MONTHLY FEE: _____ DATE: _____ FLASH ID: _____

PLEASE THOROUGHLY READ TERMS OF SERVICE AGREEMENT. ANY AND ALL AGREEMENTS WILL BE NULL IN VOID IF ANY FRAUDULENT ACTIVITY, CODE OF CONDUCT, NONPAYMENT, OR TERMS OF SERVICE HAVE BEEN BREACHED BY CUSTOMER. CUSTOMER WILL BE RESPONSIBLE TO PAY ANY DAMAGES RESULTED IN BREACH OF CONTRACT OR THE POSTAL EXCHANGE LA'S TERMS BEFORE DISSOLUTION OF CONTRACT/AGREEMENT. CUSTOMER ALSO AGREES TO FULFILL ANY AND ALL FEES ASSOCIATED WITH ACCOUNT BEFORE DISSOLUTION OF SERVICES PROVIDED BY THE POSTAL EXCHANGE LA. THE POSTAL EXCHANGE HAS THE RIGHT TO REFUSE SERVICE TO ANYONE AT ANY GIVEN TIME PER GUIDELINES. FOR MORE INFORMATION ON POLICY, GUIDELINES, AND TERMS OF SERVICE PLEASE VISIT 1138 E ROSECRANS AVE, LOS ANGELES, CA 90059 OR ON THE WEB AT WWW.THEPOSTALEXCHANGE.LA.COM.

DATE: _____ CUSTOMERS SIGNATURE _____