



*"FOR SHIPPING & BUSINESS SOLUTIONS"*

## MAILBOX RENTAL MAILBOX CHECKLIST

- FORM 1583 FILLED OUT & NOTARIZED
- SIGNED MAILBOX RENTAL APPLICATION AND AGREEMENT FORMS
- PHOTOCOPY OF 2 FORMS OF IDENTIFICATION
- MAIL ALL ORIGINALS INCLUDING PHOTOCOPY OF ID'S WITH CHECK, MONEY ORDER, OR CREDIT CARD NUMBER

(MAIL CANNOT BE FORWARDED UNTIL ORIGINALS ARE RECEIVED)

- MAKE PAYMENT (ENTER DATE & AMOUNT BELOW)

\_\_\_\_\_ CASH (IN STORE ONLY)

\_\_\_\_\_ PAYPAL

\_\_\_\_\_ CHECK/MONEY ORDER/CREDIT CARD

\_\_\_\_\_ VIA MAIL (DATE RECEIVED)

\_\_\_\_\_ IN PERSON (DATE RECEIVED)

### RENTAL FEES:

| BOX SIZE | RENTAL TERM | PRICES     | INITIAL FEE | RENEWAL |
|----------|-------------|------------|-------------|---------|
| SMALL    | 3 MONTHS    | \$14/MONTH | \$55        | \$42    |
|          | 6 MONTHS    | \$13/MONTH | \$91        | \$78    |
|          | 12 MONTHS   | \$12/MONTH | \$157       | \$144   |
| MEDIUM   | 3 MONTHS    | \$19/MONTH | \$70        | \$57    |
|          | 6 MONTHS    | \$18/MONTH | \$121       | \$108   |
|          | 12 MONTHS   | \$17/MONTH | \$217       | \$204   |
| LARGE    | 3 MONTHS    | \$24/MONTH | \$85        | \$72    |
|          | 6 MONTHS    | \$23/MONTH | \$151       | \$138   |
|          | 12 MONTHS   | \$22/MONTH | \$277       | \$264   |

\*MINIMUM 3 MONTH RENTAL TO START\*

CUSTOMER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_